

Debit Authorization Form

First Presbyterian Church of Farmington is required by NACHA Rules to have a signed authorization on file for each debit originated. Metrobank may request an updated form from the church any time a change is made. The church should keep the original form on file for a period of not less than two years after the agreement is terminated.

I (we) hereby authorize *First Presbyterian Church of Farmington* to initiate a Charge entry to my (our) checking account at the Financial Institution indicated below, and initiate adjustments (if necessary) for any transactions debited in error. This authority will remain in effect until *First Presbyterian Church of Farmington* is notified by me (us) in writing to cancel it in such time as to afford *First Presbyterian Church* and the Financial Institution a reasonable opportunity to act on it.

Church Member Name _____

Name of Financial Institution _____

Location of Financial Institution (City & State) _____

Financial Institution's Routing Transit Number* _____

Checking Account# _____

Amount to be charged for the Operating Budget \$ _____

Amount to be charged for the Debt Reduction \$ _____

Total amount to be charged to your account \$ _____

The charge will be made on the 15th (fifteenth) of each month (earlier if the 15th falls on a non-business day.)

A VOIDED CHECK MUST BE ATTACHED

Account Holder Signature

Date

Account Holder Name (Print Name)

Date

**(Look between symbols “/:” on your check)*